

Maryborough Giants Position Descriptions

MARYBOROUGH GIANTS FOOTBALL NETBALL CLUB

COMMITTEE & VOLUNTEER ROLES – PLAIN ENGLISH GUIDE

PRESIDENT

Leads the club and ensures it runs smoothly on and off the field.

Chairs meetings, represents the club, supports volunteers and coaches, and reports to members.

SECRETARY

Keeps the club organised.

Manages meetings, records, correspondence, policies and compliance paperwork.

TREASURER

Manages club finances.

Prepares budgets, pays bills, keeps records, reports monthly and ensures compliance.

VICE PRESIDENT (FOOTBALL)

Oversees all football operations.

Supports coaches and players, assists recruitment and represents the club if required.

FOOTBALL MANAGER

Runs off-field football operations.

Manages contracts, registrations, support staff, match paperwork and awards.

CANTEEN OPERATIONS MANAGER

Runs the canteen on match days.

Maryborough Giants Position Descriptions

Organises food, volunteers, rosters and food safety.

MARKETING & PROMOTIONS MANAGER

Promotes the club.

Manages sponsorship, media, branding, social media and newsletters.

MATCH DAY MANAGER

Ensures home games run smoothly.

Coordinates ground safety, gatekeepers and results.

FACILITIES MANAGER

Looks after buildings and grounds.

Manages cleaning, maintenance and safety.

BAR OPERATIONS COORDINATOR

Runs bar operations responsibly.

Manages staff, stock, compliance and records.

NETBALL MANAGER

Oversees all netball operations.

Supports coaches, players, registrations and awards.

JUNIOR FOOTBALL DEVELOPMENT OFFICER

Develops junior pathways.

Oversees Auskick, junior coaching and player development.

Maryborough Giants Position Descriptions

SOCIAL COMMITTEE

Plans club social events.

Organises major and minor functions and family-friendly activities.